



Variance Request Application

If the property owner is not filing the application, please fill out the attached letter authorizing an applicant or project representative to file the application.

Project or Owner Name		
Property Location/Address		City, State, Zip Code
Type of Variance (waiver) from the Zoning Code you are requesting: 		
Is this variance for an existing structure (e.g. fence, pool, etc.)? Yes: ____ No: ____		
Has the City issued a Notice of Violation? Yes: ____ No: ____ If yes, please attach a copy of the notice/letter.		
Property Owner Name		
Mailing Address		Phone Number
City, State, Zip Code		Fax Number
Applicant/Representative Name		
Mailing Address		Phone Number
City, State, Zip Code		Fax Number
Property Owner or Representative Signature		Date
For City Use		
Date Filed	Development No.	Case Planner

Mailing Address:
P.O. Box 4008, MS 105
Chandler, Arizona 85244-4008

Planning and Development Department
Current Planning Division
215 E. Buffalo St., Chandler Arizona 85225

Telephone: (480) 782-3000
Fax: (480) 782-3075
www.chandleraz.gov

Form No.: UDM-63
Rev: 4-25-05



Variance Request Letter of Authorization

Please accept an application for a Use Permit for property located at:

Assessor's parcel number(s):

Said property is owned by:

Who hereby authorizes me to file this application on his/her behalf.

I certify that the above information is correct, and that I am authorized to file an application on said property on behalf of the owner.

Applicant Signature	Date
---------------------	------

Property Owner Signature	Date
--------------------------	------

Property Owner Signature	Date
--------------------------	------

Property Owner Signature	Date
--------------------------	------



Justification for Variance Request

Please answer the following questions fully in order to prove your case to the Board.

1. Explain the special circumstances or conditions that apply to the land, building, or use referred to in the application. For example, if your property has an unusual lot size, shape, or topography, you would be considered to have a property hardship.

2. State why the granting of this variance is necessary for the preservation and reasonable enjoyment of substantial property rights.

Justification for Variance Request (Cont'd)

3. Explain why this variance will not materially be detrimental to persons, property, or the public welfare of the community.

4. Provide information if there are special circumstances applicable to the property that were not self-imposed by the property owner.

Variance Application Submittal Checklist

<u>Submitted</u>	<u>Item</u>
_____	Application
_____	Letter of Authorization (if necessary)
_____	Justification for Variance Request
_____	Site plan drawn to scale, including: North arrow Street names Lot dimensions Surrounding land uses Dimensions between all structures and property lines and/or fences Dimensions between all structures on the same lot Location and dimensions of item for which variance is requested Status of project (proposed or existing) Additional requirements/items requested by case planner
_____	Photographs of the property and item for which variance is requested
_____	Mailing labels for property owners within a 600-foot radius and registered neighborhood organizations (as provided by the City) within one-quarter mile of the subject site
_____	Application fee: Single family residential use \$100 All other requests \$200